

Legal Notice that was valid until 2 June 2026

INFORMATION ON THE PROCESSING OF PERSONAL DATA

In accordance with the requirements of Regulation (EU) 2016/679 of the European Parliament and of the Council on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation, hereinafter referred to as the “Regulation” or “GDPR”), Drzewiecki, Tomaszek i Wspólnicy Sp.j. hereby provides information regarding the principles governing the processing of personal data.

I. Data Controller

The Data Controller is Drzewiecki, Tomaszek i Wspólnicy Sp.j., with its registered office in Warsaw, ul. Belwederska 23, 00-761 Warsaw, Poland, entered into the National Court Register (KRS) under number 0000297875, telephone: +48 22 840 95 00, e-mail: dt@dt.com.pl (hereinafter referred to as the “Law Firm”).

The Law Firm processes your personal data.

II. Data Protection Officer

The Law Firm has appointed a Data Protection Officer (DPO), who may be contacted by e-mail at: **inspektor.danych@dt.com.pl** or in writing at the registered office address of the Law Firm.

The Data Protection Officer may be contacted regarding all matters related to the processing of personal data and the exercise of rights associated with such processing.

III. Categories of Personal Data

This information applies to personal data obtained from sources other than the data subject.

The Law Firm processes the following categories of personal data: identification data, address data, and contact details.

IV. Purposes and Legal Basis for Processing Personal Data

Personal data may be processed by the Law Firm for the following purposes:

1. Establishing and pursuing its own claims, or defending against asserted claims (the legal basis for processing is the Law Firm's legitimate interest pursuant to Article 6(1)(f) GDPR).
2. Performing a contract to which the data subject is a party, or taking steps at the request of the data subject (the legal basis for processing is Article 6(1)(b) GDPR).
3. Archival (evidentiary) purposes constituting the Law Firm's legitimate interest in securing information in the event of a legal need to demonstrate facts (the legal basis for processing is Article 6(1)(f) GDPR).
4. Conducting recruitment processes for individuals interested in employment or cooperation with the Law Firm (the legal basis for processing is, respectively, Article 6(1)(c) and Article 6(1)(a) GDPR).
5. Complying with legal obligations imposed on the Law Firm (the legal basis for processing is Article 6(1)(c) GDPR).

V. Information on Data Retention Periods

The Law Firm will retain your personal data:

1. In connection with the conclusion and performance of a contract – for the duration of the contract and thereafter for the period and to the extent required by applicable law, as well as for the period necessary to establish and pursue its own claims, defend against claims, or until criminal convictions are expunged where applicable.
2. For the purpose of establishing and pursuing its own claims or defending against claims – until the expiration of limitation periods applicable to potential claims arising from a contract or any other legal basis.
3. For the purpose of fulfilling legal obligations imposed on the Law Firm – for the period during which applicable laws require the retention of documentation and the performance of related obligations toward you.

VI. Information on Recipients of Personal Data

The data are intended for the Law Firm and may be disclosed to:

1. Entities and authorities to whom the Law Firm is required or authorized to disclose personal data under generally applicable legal provisions.
2. Data processors acting on behalf of the Law Firm pursuant to a personal data processing agreement concluded with the Law Firm.

VII. Decisions are not made in an automated manner, including profiling.

VIII. Rights of the Data Subject

You have the right to access your personal data, as well as the right to request rectification, erasure, portability, and restriction of processing, subject to the conditions set forth in the GDPR.

Where the processing of your personal data is based on the Law Firm's legitimate interest, you have the right to object to such processing.

You also have the right to lodge a complaint with the supervisory authority responsible for monitoring compliance with the GDPR if you believe that the processing of your personal data violates data protection laws.

IX. Source of Personal Data

This information applies to personal data obtained from sources other than the data subject.

Your personal data may originate from a principal (where a power of attorney has been granted), a legal representative, or publicly available sources (e.g., databases and registers such as REGON, the Central Registration and Information on Business (CEIDG), and the National Court Register (KRS)).

X. Transfer of Personal Data to a Third Country

Where justified and necessary for the performance of a contract (e.g., carrying out your instructions related to a contract), as well as in cases where the transfer of personal data is necessary, the Law Firm may disclose your personal data to entities located outside the European Economic Area (EEA).

XI. Obligation to Provide Personal Data

The provision of personal data is voluntary. However, failure to provide such data may hinder or prevent the proper performance of a service or contract, including preventing compliance with legal obligations, particularly those relating to financial and tax matters.

COOKIES

I. What Are Cookies?

Cookies are IT data, in particular text files, stored on users' end devices and intended for use on websites. Such files generally contain the name of the website from which they originate, the duration of their storage on the user's device, and a unique identifier.

II. What Do We Use Cookies For?

Cookies may be used, among other things, to adapt website content to user preferences and to optimize the use of websites. They are also used to create anonymous, aggregated statistics that help us understand how users interact with websites, enabling us to improve their functionality.

When using cookies in the manner described above, we never identify users based on information stored in cookies.

III. How Long Is Data Stored in Cookies?

Two types of cookies are used:

- Session cookies, which are temporary files stored on the user's device until logout, leaving the website, or closing the web browser.
- Persistent cookies, which remain on the user's device for the period specified in the cookie parameters or until deleted by the user.

Cookies used by the website operator's partners are subject to their own privacy policies

IV. Can I Refuse Cookies?

Web browsers typically allow cookies to be stored on end-user devices by default. These settings may be modified to block cookies in whole or in part.

Detailed information about the options and methods for managing cookies can be found in the settings of your web browser.

Please note that restricting the use of cookies may affect certain functionalities available on the website.